

Subject: Re: Bank of America Document
From: Suzanne Holley <sholley@downtownla.com>
Date: 10/26/2017 11:05 AM
To: Shawn Bratton <sbratton@ccala.org>
CC: Elisabeth Cutler <ecutler@downtownla.com>

Great. Thanks.

Suzanne Holley
SVP & Chief Operating Officer

 <https://www.downtownla.com>

Downtown Center Business Improvement District

[626 Wilshire Blvd., Suite 200](#)

[Los Angeles, CA 90017](#)

Call: [213-416-7538](tel:213-416-7538)

Fax: [213-624-0858](tel:213-624-0858)

sholley@downtownla.com

Web: DowntownLA.com



On Oct 26, 2017, at 11:04 AM, Shawn Bratton <sbratton@ccala.org> wrote:

I'll leave the document with Elisabeth, so you can signet when you're free - okay?

From: Suzanne Holley [<mailto:sholley@downtownla.com>]

Sent: Thursday, October 26, 2017 11:04 AM

To: Shawn Bratton <sbratton@ccala.org>

Cc: Elisabeth Cutler <ecutler@downtownla.com>

Subject: Re: Bank of America Document

I'm in my first day of jury duty today so don't know what my schedule will be like. I will be in the office from 12:15 to 1:00 today if you want to catch me then.

Thanks.

Suzanne Holley
SVP & Chief Operating Officer

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On Oct 26, 2017, at 10:47 AM, Shawn Bratton <sbratton@ccala.org> wrote:

Suzanne:

Bank of America somehow lost the revised signature cards we gave them and asked for new documentation. I need to get your signature so we can remove you from the account. Would you let me know when it would be best for me to come down?

Thanks,

Shawn

<image001.jpg>

Shawn Bratton

Executive Assistant to the President & CEO

[213.416.7512](tel:213.416.7512) | sbratton@ccala.org | ccala.org

626 Wilshire Blvd., Suite 850, Los Angeles, CA 90017

Please note our new address

[<image002.png>](#) [<image003.png>](#) [<image004.png>](#)